

Spring Term Newsletter

A warm welcome back to all our children and parents and also to our new children and parents.

We apologise to all of you for our three day closure last week due to the dangerous conditions – we are sure you are as relieved as much as we are to be almost back to normal.

Staff Changes this term

Welcome Back

We would like to welcome back Geraldine to the Silver class.

This term Geradine will be working on Tuesday, Wednesday and Thursday mornings in the Silver class and Tuesday, Wednesday and Thursday afternoons in the Gold class.

Also a very big welcome back to Preeta who will be working in the Silver class every morning but will only be with us for one term.

Leavers

Veronica from Silver class has now retired from teaching, she was a long standing member of the teaching team at Norfolk Lodge. We wish her all the happiness and good health for the future.

Charlie from the Amber class, resigned to pursue a different career path and we wish her luck with her new venture.

Emma who was working in the Gold class decided to leave during the Christmas Break, returning to work in the City.

New Staff

The following staff have now completed their 3 month Induction and Probation Period and we are very happy to welcome them as permanent members of our team.

Natalja (Amber) **Vee** (Gold) **Kate** (Gold) **Jo** (Amber)

We would like to welcome five new staff members this term.

Hanan, (Diamond) **Linda** (Ruby) **Amy** (Little Gems) **Fazeela** (Gold) and **Shoba** who will be floating between all classes.

Joanna will be working in Jade Class two mornings a week on a voluntary work experience basis.

Activity Club

It is very important that payment should be made when booking the activity weeks. Payment ensures that you child has a place. Unfortunately there were parents who were disappointed when they could not have the days that they requested over the Christmas holidays.

The Deadline for registration for:

Half-term Activity Club is Monday 1st February.

Easter Activity Club is Friday 19th March.

Concerns & Compliments

If you have any issues / concerns please speak to your child's class teacher in the first instance, if she is unable to deal with any issues, or if you would prefer to speak to Mary or in her absence, Suzanne, please see Carol in the office, who will make an appointment for you at the earliest convenience. We are keen to deal with any concerns as quickly as possible in order to maintain a happy and harmonious nursery setting.

However, if you would like to compliment the school or staff in any area, please feel free to do so.

Theme

The Theme for this term is 'People Who Help Us'. We are hoping to organise visits from Police, Doctor, Dentist, Firemen, Opticians etc.

Any parent working in any of these professions and would like to visit the nursery to discuss their role in the community and share information with the children would be very welcome, please contact Carol in the office.

Fund Raising Committee

The next meeting of "Friends of Norfolk Lodge" fund raising committee will be on Tuesday 26th January at Norfolk Lodge at 7.30pm.

We would like to invite all parents to attend with a view of joining the Committee.

The first event this year will be a Cheese & Wine evening and the date for this will be announced shortly.

Parking

As you are all aware the car park spaces are limited. Please enter and leave the car park with great caution and vigilance and PLEASE hold your child's hand when walking through the car park – our children are very small and cannot always be seen.

Collection

If you are late collecting your child please come to the school office to make payment for the extra time. Thank you.

Absence

If your child is off for any reason, these days cannot be made up on other days. All classes have strict child/teacher ratios and these rules have to be adhered to.

Change of attendance

If you have a request to change a session/attendance, please address this with Carol in the main school office or Mary. The class teacher will not be in a position to help you with this.

Reminders from Teachers

Please

- * ensure that all items of clothing and footwear are clearly labelled with the child's name
- * remember a box of tissues, change of clothes, slippers and Wellington boots
- * sign your child's name on the Snack Rota. Thank you.

Reminder from Bella the Bursar

Nursery Fees are due on the first day of term unless payment is via Direct Debit.

We look forward to a happy and successful term.